

## 19<sup>th</sup> ANNUAL GENERAL MEETING

To all members of the  
**AGRICULTURAL & FOOD ENGINEERING TECHNICAL DIVISION, IEM**

Notice is hereby given that the 19<sup>th</sup> Annual General Meeting of the Agricultural & Food Engineering Technical Division, IEM (AFETD) is scheduled on **2 December 2017 (Saturday)** from **11.00 a.m. to 1.00 p.m.**, at **Tan Sri Prof. Chin Fung Kee Auditorium, 3<sup>rd</sup> Floor, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

### AGENDA

1. Opening Address by the Chairman of the Session 2016/2017.
2. Confirmation of Minutes of the 18<sup>th</sup> Annual General Meeting held on 3<sup>th</sup> December 2016.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2016/2017.
5. To receive and adopt the Financial Statement for the period ending 31<sup>st</sup> December 2016.
6. Election of the New Office Bearers for the Session 2017/2018.
7. Address by the Chairman for Session 2017/2018.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. Yong Hong Liang**  
**Chairman Session 2016/2017,**  
**Agricultural & Food Engineering Technical Division, IEM**

**BEM APPROVED**  
CPD/PDP hours: 2  
Ref No: IEM17/HQ/453/AGM

(Note: The AGM would be held in conjunction with a Talk starting at 9.00 a.m. at Wisma IEM, Petaling Jaya)

#### DONATIONS TO IEM NEW BUILDING

Members are urged to consider donating generously towards the IEM Building Fund.  
All contributions deeply appreciated.

#### CPD HOURS CONFIRMATION

Name of Member :  
M'Ship No. :  
Date :  
Signature :